

**Scoil Ghormáin Naofa, Castletown
Parents' Association Meeting**

castletownnspace@gmail.com



Date: Thursday, 29th September 2022

Time: 8:00-9:30

Attendance: 16

Apologies: None

For this meeting:

Chair Caroline O Shaughnessy

Treasurer Fiona Kelly

Secretary Laura Molloy

Open and welcome

Meeting begins with a welcome from co-chairperson Caroline and principal Emer, followed by a quick intro from everyone in attendance.

Minutes From the last meeting were run through.

New member roles voted in.

Date for NPA training to be decided

Action: Ronnie to agree date for PA roles training

All Other NPC training can be found here <https://www.npc.ie/training-and-resources>

Summary of the Purpose of PA is noted-main point all parents are welcomed and invited to get involved in whatever way big or small. All ideas welcome too, email castletownnspace@gmail.com to get added to mail list or share ideas

Emer's Items:

1. Awaiting updates from Dept of Education re funding for a modular room for the school. Hoping to have updates on this in Jan 2023.
2. Solar Observatory - Booking made for Dec 8th which teachers will align with a science theme week in school. Big Bear planetarium Link:
3. Thanks given to the paired reading team and request put out for anyone with an hour to spare on a Tuesday morning to join the team. (Training and guidance will be provided)
4. Request for funding for de-codable readers for junior pupils of €687 for a collection of 135 new readers-fund raising sub committee to review and approve spends before end of October)
5. Plans for a New Sensory Corridor to be arranged: request for items such as
 - o magnetic whiteboards,
 - o Tuff trays for messy play
 - o Multimedia assistance (iPads etc)
 - o Funding plans to be put in place.

*A request that any parents or family who might work in relevant sectors, or that could provide us with discounts on desired items or within corporate companies that run initiatives to fund anything that may be of use to the school come forward and help aid the school in its progression.

6. The schools Anti Bullying Policy and Child Protection Policy are both up to date and available on school website. [All policies available via this link](#)

Scoil Ghormáin Naofa, Castletown
Parents' Association Meeting
castletownnspace@gmail.com

Accounts Update from Fiona our treasurer (see appendix 1)

A successful Split the Pot summer run will now cover the following expenses this school year

- Ukulele Lessons (3rd and 4th class) €668
- 6th class graduation hoodies €700
- Christmas Elves to school in December €380
- That leaves €100 in the account.
- Sensory Dome funding source to be decided.

Future expenses Jan -June 2023
Estimated to be €1500apx

Halloween Disco expected to raise €1300
Split the Pot monthly (x10) draws est.€1500

Additional fundraising to be decided upon include.

- Homemade Dress up/Christmas jumper Fridays in December.
- Croghan Walk In May

Given the current energy crisis and cost of living increases it is notes than donations for participation in these events would not be mandatory and that while a guide amount would be given, that a donation, whatever size, would be welcomed from families.

The distribution of the Uniform fund balance to be decided. Possibly for the sensory dome experience.

- A fundraising sub-committee to be established to focus on short-, medium- and long-term goals.

Item 2 - Split the Pot

Anyone who can help with the Split the Pot count on the last Thursday morning of the month asked to come forward, a small team is in place but hoping a rotation can be put in place to alleviate the same names being called upon every time. Contact Fiona Kelly.

It is noted that PayPal is the preferred method of payment for entries to the draw.

Link: <https://www.paypal.com/paypalme/castletownpa>

1. Also mentioned the future option of paying per term or for multiple draws. TBD
2. Consideration given that Split the Pot to cease once the Ace has been caught and the pot is won. TBD
3. Agreed that it will not be a preferred long-term fund-raising initiative.
4. Suggestion that a strategy for the schools future fundraising & long-term effect with regard to raffles etc be looked at.
5. Concerns relating to gambling and ethics of Split the Pot fundraiser heard and ethical fundraising to be considered going forward. Agreed at meeting STP not long-term plan. Current run will end as soon as ace is found.

Scoil Ghormáin Naofa, Castletown
Parents' Association Meeting
castletownnspace@gmail.com

Item 3. Halloween Disco

Eilis confirmed Golden Anchor to host.

Fri 28th Oct.

5.30-7.30pm

DJ booking to be confirmed.

€4 per child

€10 per family

€4 hot food

Raffle and best dressed prizes tbd (*Raffle prize donations to be sent into school please)

Volunteers needed for roles including but not limited to; (See appendix 2)

Item 4 Girls GAA

With numbers dropping as girls reach older age categories a "Playing and Staying" approach is being targeted with the goal of planning and funding for some additional sporting equipment for all pupils to use and enjoy and mention of a girl's tournament or similar to gain interest in the sport.

Ideas included.

- New Jerseys
- Specialized soft touch balls
- Rounder's equipment
- Bean bags
- Guest speaker to be arranged, someone with expertise in female sports and/or GAA.

Actions:

- Survey teachers on immediate ideas (Emer)
- Fundraising committee to review purchases
- Link in with new teacher who has interest in sport to lead this and define what she needs? (Emer)

Item 5 Christmas Elves

- "Cookie Sparkles" the elf has been booked for December as a class-by-class festive experience.
- 5th and 6th class to have a brief "meeting" with the elf and then to have hot chocolate and cupcake decorating with a Christmas movie as a more age-appropriate experience like decorating cup cakes
- Friday Dress up to happen in December as fundraiser for sensory dome

AOB

Mentioned with suggested further discussion:

- Easter eggs for pupils-could we reduce the expenditure and limit to 1 small egg per child, less of the smaller bags of eggs and treats?
- Medals for all pupils- do we give medals to all participating pupils on sports day? A conversation for another day to review approach for 2023 sports day as some would like to see medals for all participants be considered.

Scoil Ghormáin Naofa, Castletown
Parents' Association Meeting
castletownnsa@gmail.com

Appendix 1-Treasure report and info from AGM 22/23

INCOME:	Amount	EXPENDITURE:	Amount
Opening Balance	530.96	NPC Membership	81.25
Festive Dress up December	701.50	Bank Fees & Charges	107.79
Split the Pot R1 & R2	3586.00	Trophies	187.60
		Christmas Elves	354.00
Total Income:	4818.46	Ukulele Lessons (3 rd /4 th)	668.00
		Easter Treats	161.41
		Pancake Tuesday (Gas)	30.00
		Split the Pot Stationery	266.35
		Split the Pot Prizes	173.42
		Medals (Sports Day)	113.95
		BBQ & Food (Sports Day)	483.11
		Graduation cake 6 th class	65.00
		Ice Cream Van (last day)	278.00
		Total Expenditure:	2969.88
Income minus expenditure:	1848.58		

Treasurer Report: September 2021 to August 2022 (@ 01/09/22)

Bank Statement Balance @ end August 2022: €2392.58
 Minus Chase the Ace rollover prize fund: €544.00
Funds Available to PA @ start September 2022: €1848.58

- The Bank Statement shows a balance of €2392.58 – this figure includes the €544 Chase the Ace prize money which was not won in Round 2 (to be carried over to Round 3)

Scoil Ghormáin Naofa, Castletown
Parents' Association Meeting
castletownnspace@gmail.com

Appendix 2-Event Schedule and planned fundraisers 22/23

Schedule of PA Events for the year. Please feel free to put your name forward to help out-email castletownnspace@gmail.com and just mention the event you are available for.

Event	Date	Fundraiser?	Open Volunteer roles (14):
Halloween Disco	28 th October	Yes	Raffle prizes (we need donations please) Beforehand 3x decoration and set up 4x at door to collect money and 'crowd control' 3x food 1x DJ 3x clean-up crew 1x run raffle 1xjudging and coordinate prizes for best dressed
December uniform free/dress up Fridays	All Fridays in Dec	Yes for the dome on 8 th Dec	1 parent per class to ensure all families understand its optional to contribute and the focus is on fun. No new things to be bought upcycle and reinvent dress up as per child imagination.
Christmas Surprises	Week before close for Christmas (19-21 Dec)	No	In 6 th class to coordinate the decorating School to organise the elf No additional treats required from PA
Grandparents Day	Wednesday 18 th January	No	3x Set up, coordinate food and room 8x Serving tea 3x clean-up crew
Pancake Tuesday	Tuesday, 21 February	No	3x planning and preparation before the day 12x on day (3 making, 3x filling, 6 delivering) 3x clean-up crew
Easter Treats	W/C 27 th March	No	1 representative per class to take numbers 4x parents coordinating to buy ahead
Croghan Walk	April/May	Yes	12 parent volunteers to assist groups on walk
Sports Day	27 th June 2023	No	As per plan 20 volunteers needed
Gardening Squad	Through year	No	Volunteers needed to help upkeep garden and grounds at set intervals.