Scoil Ghormáin Naofa

School Principal: Emer Russell

Chairperson BOM:

School matches Joe O'Shaughnessy High Road traffic issues Teacher/SNA not in car transport form received by school indicating that the Consent form researched by school indicating that the correct amount of seatbelts are there for the Local arrangement between parents to arrange

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent. Important Note: It should be noted that risk in the context of this risk assessment is the risk of "parm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the Child Protection Procedures for Primary and Post- Primary Schools 2017

This risk assessment has been completed by the Board of Management on 15-01-2017 It will be reviewed as part of the school's annual review of its Child Safeguarding Statement. Tres D Date_ 22, 50

Chairperson, Board of Management

Principal/Secretary to the Board of Management

Signed fmll

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Child Protection – Mandatory Templates

Frevious Template Title	Previous Template Number	Updated Title	Updated Template
Child Safeguarding Statement	Mandatory Template 2	Child Safeguarding	M
Risk Assessment Template	Mandatory Template 1	Statement and Risk Assessment	Template 1
Checklist for Review of the Child Safeguarding Statement	Mandatory Template 3	Checklist for Review of the Child Safeguarding Statement	Mandatory Template 2
Notification regarding the BOM review of the Child Safeguarding Statement	Mandatory Template 4	Notification regarding the BOM review of the Child Safeguarding Statement	Mandatory Template 3

16/05/22



Mandatory Template 2: Checklist for Review of the Child Safeguarding Statement

The Child Protection Procedures for Primary and Post-Primary Schools 2017 require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015, the Addendum to Children First (2019) and the Child Protection Procedures for Primary and Post-Primary Schools 2017.

1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'? 2. Is the Board satisfied that the Child Safeguarding Statement is displayed in a prominent place near the main entrance to the school? 3. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'? 4. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015 ? (This includes considering the specific issue of online safety as required by the Addendum to Children First) 5. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review? 6. Has the Risk Assessment taken account of the risk of harm relevant to online teaching and learning remotely? 7. Has the Deputy DLP attended available child protection training? 8. Has the Deputy DLP attended available child protection training? 9. Have any members of the Board attended child protection training? 10. Are there both a DLP and a Deputy DLP currently appointed? 11. Are the relevant contact details (Tusla and An Garda Slochána) to hand? 22. Las the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel? 3. Is the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015? 4. Has the Board satisfied that all school personnel have been made aware of their Schools 2017' and the Children First Act 2015? 4. Has the Board's last review, did each CPOR contain all of the information required under each of the 4 headings set out in sections 9.5 to 9.8 inclusive of the procedures? 5. Since the Board's	1. Has the Board formally adopted a Child S. C.	Yes/No
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documents relevant to the CPOR? Since the Board's last review, have the minutes of each Board meeting appropriately recorded the recorder provided to the coorder provided to the minutes of each Board meeting appropriately recorded the recorder provided to the coorder provided to the minutes of each Board meeting appropriately recorded the recorder provided to the minutes of each Board meeting appropriately the minutes of each Board meeting approximately the	under each of the All the information all of the information	
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recorded the records provided to the Board as part of CPOR report? Have the minutes of each Board meeting appropriately	. Since the Board's last review 1	
. Have the minutes of each Board meeting appropried.	recorded the records provided to the Board as part of CDOP	
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19. Is the Board setisfied at the same	
19. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in cook	-
reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed? 20. Is the Board satisfied that, since the last review all appropriate of the since the since the last review all appropriate of the since the s	1
20. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against when the same actions are being or have	
been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	
abuse or neglect has been made?*	
21. Where applicable, were unique identifiers used to record child protection matters in the Board minutes?	4.150
Board minutes?	1
22. Is the Board satisfied that all records relating to abild	-
and stored securely?	1
23. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the standard notification required under section 5.6 and the following the section 5.6 and the section 5.6 and the section following the section 5.6 and the section following the section f	
standard notification required under section 5 (and a collision to that parent not receiving the	1516
standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	
24. In relation to any cases identified at quartic 20.	150
24. In relation to any cases identified at question 20 above, has the Board ensured that any notifications required under section 5 (a felt (Civil)), has the Board ensured that any	1000
notifications required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a section 5.6 of the 'Child Protection Procedures for Primary Schools 2017' was a	/
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25. Has the Board ensured that the Parents' Association (if any), has been provided with the	/
school's Child Safeguarding Statement?	
26. Has the Board ensured that the patron has been provided with the school's Child	
Safeguarding Statement?	
27. Has the Board ensured that the school's Child Safeguarding Statement is available to	1
parents on request? on website	
28. Has the Board ensured that the Stay Safe programme is implemented in full in the	./
school? (applies to primary schools)	
29. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is	. 110
implemented in full in the school? (applies to post-primary schools)	NIF
30. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	
31. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in	. /
respect of all school personnel (employees and volunteers)? *	
32. Is the Board satisfied that the Department's requirements in relation to the provision of	
a child protection related statutory declaration and associated form of undertaking have	
been met in respect of persons appointed to teaching and non-teaching positions?*	
33. Is the Board satisfied that, from a child protection perspective, thorough recruitment and	
selection procedures are applied by the school in relation to all school personnel	
(employees and volunteers)?*	
34. Has the Board considered and addressed any complaints or suggestions for	. /
improvements regarding the school's Child Safeguarding Statement?	111
35. Has the Board sought the feedback of parents in relation to the school's compliance with	,
the requirements of the child safeguarding requirements of the 'Child Protection	V
Procedures for Primary and Post Primary Schools 2017'?	
36. Has the Board sought the feedback of pupils in relation to the school's child safeguarding	
arrangements? Student Concil	
37. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary	1
Schools 2017' are being fully and adequately implemented by the school?	
38 Has the Board identified any aspects of the school's Child Safeguarding Statement	0-
and/or its implementation that require further improvement?	20
39. Has the Board put in place an action plan containing appropriate timelines to address	
those aspects of the school's Child Safeguarding Statement and/or its implementation	No
that have been identified as requiring further improvement?	
40 Has the Board ensured that any areas for improvement that were identified in any	Ma
	1.
previous review of the school's Child Safeguarding Statement have been adequately	116

^{*}In schools where the ETB is the employer the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

erialed to patron

<u>Mandatory Template 3</u>: Notification regarding the Board of Management's review of the Child Safeguarding Statement

To: The Patron
The Board of Management of Naofa wishes to inform you that:
wishes to inform you that:
 The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of [date].
 This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the Department's 'website <u>www.education.ie</u>
Signed David Brough Date 16 05 122
Chairperson, Board of Management
Signed <u>Guel Pussell</u> Date 16/05/22
Principal/Secretary to the Board of Management

Signed	Ewid	Snogl	Date	16	05/ 22
Mary Sales		Management			
Signed _	Freek	Russell	Date _	16	05/22

Principal/Secretary to the Board of Management

Note: Where a school is undertaking its first review, references in this checklist to the "last review" shall be taken to refer to the date on which the Child Safeguarding Statement was first put in place.