

Scoil Ghormáin Naofa

Castletown, Gorey, Co. Wexford.

School Principal:

Eimer Russell

Chairperson BOM:

Joe O'Shaughnessy

School matches	High	Seatbelts Road traffic issues Teacher/SNA not in car	Local arrangement between parents to arrange transport	
			Consent form received by school indicating that the correct amount of seatbelts are there for the passengers	

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 15-01-2017 It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed David Smyth Date 16/05/22

Chairperson, Board of Management

Signed Eimer Russell Date 16/05/22

Principal/Secretary to the Board of Management

Child Protection – Mandatory Templates

Previous Template Title	Previous Template Number	Updated Title	Updated Template Number
Child Safeguarding Statement	Mandatory Template 2	Child Safeguarding Statement and Risk Assessment	Mandatory Template 1
Risk Assessment Template	Mandatory Template 1	Child Safeguarding Statement and Risk Assessment	Mandatory Template 1
Checklist for Review of the Child Safeguarding Statement	Mandatory Template 3	Checklist for Review of the Child Safeguarding Statement ✓	Mandatory Template 2
Notification regarding the BOM review of the Child Safeguarding Statement	Mandatory Template 4	Notification regarding the BOM review of the Child Safeguarding Statement ✓	Mandatory Template 3

16/05/22



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Education and Training Board

Mandatory Template 2: Checklist for Review of the Child Safeguarding Statement

The *Child Protection Procedures for Primary and Post-Primary Schools 2017* require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. **The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers.** Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015, the Addendum to Children First (2019) and the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

	Yes/No
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	✓
2. Is the Board satisfied that the Child Safeguarding Statement is displayed in a prominent place near the main entrance to the school?	✓
3. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	✓ <i>at front reception</i>
4. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the Addendum to Children First)	✓ <i>Addendum</i>
5. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	✓
6. Has the Risk Assessment taken account of the risk of harm relevant to online teaching and learning remotely?	✓
7. Has the DLP attended available child protection training?	✓
8. Has the Deputy DLP attended available child protection training?	✓
9. Have any members of the Board attended child protection training?	✓ <i>CPSMA</i>
10. Are there both a DLP and a Deputy DLP currently appointed?	✓ <i>always response</i>
11. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	✓ <i>each classroom + office</i>
12. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	✓ <i>on website and at front door</i>
13. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	✓
14. Has the Board received a Principals Child Protection Oversight Report (CPOR) at each Board meeting held since the last review was undertaken?	✓ <i>except for 2020 meeting</i>
15. Since the Board's last review, did each CPOR contain all of the information required under each of the 4 headings set out in sections 9.5 to 9.8 inclusive of the procedures?	✓
16. Since the Board's last review, has the Board been provided with and reviewed all documents relevant to the CPOR?	✓
17. Since the Board's last review, have the minutes of each Board meeting appropriately recorded the records provided to the Board as part of CPOR report?	✓
18. Have the minutes of each Board meeting appropriately recorded the CPOR report?	✓

19. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	✓
20. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	✓
21. Where applicable, were unique identifiers used to record child protection matters in the Board minutes?	✓
22. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	✓
23. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	✓
24. In relation to any cases identified at question 20 above, has the Board ensured that any notifications required under section 5.6 of the 'Child Protection Procedures for Primary and Post Primary Schools 2017' were subsequently issued by the DLP?	✓
25. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?	✓
26. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	
27. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request? <i>on website</i>	✓
28. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	✓
29. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post-primary schools)	N/A.
30. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	✓
31. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	✓
32. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	✓
33. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	✓
34. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	✓ N/A.
35. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	✓
36. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements? <i>Student Council</i>	✓
37. Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools 2017' are being fully and adequately implemented by the school?	✓
38. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	no.
39. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement?	N/A.
40. Has the Board ensured that any areas for improvement that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	N/A.

*In schools where the ETB is the employer the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

emailed to
parron

**Mandatory Template 3: Notification regarding the Board of Management's
review of the Child Safeguarding Statement**

To: The Parron

The Board of Management of Scoil Ghormáin
Naofa wishes to inform you that:
17768k

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of _____ [date].
- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the Department's 'website www.education.ie

Signed David Brough Date 16/05/22

Chairperson, Board of Management

Signed Emel Russell Date 16/05/22

Principal/Secretary to the Board of Management

Signed David Broogh Date 16/05/22

Chairperson, Board of Management

Signed Mark Russell Date 16/05/22

Principal/Secretary to the Board of Management

Note: Where a school is undertaking its first review, references in this checklist to the "last review" shall be taken to refer to the date on which the Child Safeguarding Statement was first put in place.