**Child Safeguarding Risk Assessment**

**(of any potential harm)**

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| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Training of school personnel in Child Protection matters | Med | Harm not recognised or reported promptly Staff awaiting training (applications open mid March 2018)Lack of awareness around new guidelines prior to training  | Child Safeguarding Statement & DES procedures made available to all staffPrincipal attended Child Protection training (prior to Dec 11th 2017) adn distributed the info to teachersDLP& DDLP and staff to attend trainingPrincipal to attend briefings from Tusla Regular address of child protection issues at staff meetingsStaff discussed and familiarised with new guidelinesBOM records all records of staff and board training |
| One to one teaching | Med | Harm by school personnel | Glass panel in doorChild protection policy SEN policy  |
| Care of Children with special needs, including intimate care needs | High | Harm by school personnelThe need to review policy  | Policy on intimate careA letter from parents re preferred ratio (1:1 or 2:1) Where possible, regularity of visit to bathroom (routine)Documentation of visits |
| Toilet areas | Low | Inappropriate behaviour | Toilets in classrooms so teacher is aware |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Med | Non-teaching of same | School implements SPHE, RSE, Stay Safe in fullDiscussed and reviewed at staff meetings and at board levelStaff avail of training when offered Garda vetted nurse to teach RSE to 4th, 5th and 6th classes (accompanied by teacher) |
| LGBT Children/Pupils perceived to be LGBT | Med | Bullying | Anti-Bullying PolicyCode of BehaviourAssembly talksCulture that celebrates diversitySPHE lessonsRSE lessonsZero tolerance approach to bullyingPrincipal regularly monitors bullying and discusses with classes and teacherAnti- bullying wall |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Daily arrival of pupils Dismissal of pupils | MedMed | Harm from other pupils, unknown adults on the playground, unsupervised before 8.50, weather conditions, accidentsHarm from other pupils, accidents, traffic, bus entry | Arrival supervised by 1 teacher, all SNAs and principal (from 8.50 – parents know this is the official time)No ball games in morningMeasures in place for icy conditions (‘safe path’ created and supervised)Bus children are brought by two SNAs to gate nearest to bus (not turnstile gate) where they can alight the bus with minimum danger. Children to walk in orderly formation.  |
| Managing of challenging behaviour amongst pupils, including appropriate use of restraint | High | Injury to pupils and staffNeed to review Health and Safety PolicyNo response to requests for information on manual handling  | Health & Safety Policy Code Of BehaviourBOM sanction for removal of child from school for their own and safety of teacher/SNAWhere possible, SNA assistance to prevent challenging behavioursDocumentation and review of incidentsInvolving the relevant external agencies where appropriate  |
| Sports Coaches | Low | Harm to pupils  | Teachers always assist the coach in an open spaceGarda vetting of coaches  |
| Students participating in work experience (TY or training colleges) | Low | Harm by student  | Child Safeguarding StatementGarda vettingNever alone with child |
| Recreation breaks for pupils  | High | Accidents/injury incurred during play | Net to separate yard between a) junior and senior classes and b) those playing ball games and those notYard supervised by 2 teachers and all SNAsYard book to monitor incidents and recurrence of issuesReminder of yard rules at assembliesMonitoring of games played and how they are played, cessation of same where appropriateCode of behaviourAnti-bullying policyAssembly speeches to reinforceWhen icy, children remain indoors |
| Classroom teaching  | Low  | Harm by teacher to pupils | Glass in doorTeachers Code of Professional Conduct (Teaching Council) |
| Sensory Room | Med | 1:1 or 1:2 ratio of SNA:child | Glass panel in doorSensory room policy with reference to Child ProtectionParental consentAdjacent to neighbouring classroom |
| Outdoor teaching activities  | Med | Accidents and injury | Yard rules in placeFamiliarising of yard rules at assemblyCode of BehaviourSupervision by teachers and SNA where there is access |
| Sporting Activities | High | AccidentsPlaying on tarmac | Helmets for hurling/camogieTeachers and SNAs monitor the level of play/aggression and subsequent cessation where appropriateSNA support for some children |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| School outings | High | Accident/injury Straying Sunburn | Bringing a first aid kitIncreased ratio of adults to children – resource teachers may accompany. Where not available, garda vetted parents will comeDetails of tour given to parentsPermission slips signed by parentsAdvice given re sunscreen where appropriateList of names and contact numbers brought on tour |
| Annual Sports Day | High | AccidentsUse of BBQChange of school day routineInvolvement of personnel outside teachers/SNAs/secretary , i.e. parents | Guidelines of best practise to be supplied to parents before sports day First Aid kit on siteAdequate supervision and boundaries around BBQAll staff supervisingBoundaries of field identifiedCollection arrangements in place for dismissal |
| Use of off-site facilities for school activities \*church\* hall\* sports arena/pitch\* beach\* local walks\* local graveyard | High | Change to routineOpen road/no paths Unforeseen circumstancesTrafficStranger dangerWater at beach  | First aid kit brought on longer walksTeachers, SNAs attend. Garda vetted Parents if requiredRoad safety lesson in advance of departure for longer walksWalk in single file or 2s where appropriateNo swimming at beach |
| School transport arrangements including use of bus escorts | High | School transport bus: Outside of our controlChildren staying in seatsSeatbeltsBullyingBus for tours: SeatbeltsChildren staying in seats | School transport bus:Reporting concerns relayed by bus company to parents of children involvedAnti-bullying classes in schoolAnti bullying talks in assemblyCode of behaviourMonitoring in case issues overflow into school Teachers check each child is wearing seatbelts correctly before departureChildren stay in seats with seatbelt on for duration of journeySchool secretary has contacted bus company re bus roadworthiness and seatbelt safety |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Administration of MedicineAdministration of First Aid  | HighMed  | Adverse reactionStaff who inadvertently miss a more serious injury than is apparent | INTO administration of medicine policy as adopted by schoolParents fill out consent forms including information on dosageParents/health professionals will be requested to give information/training to staff where the need is identifiedBangs to head always reported to parents who are invited to come and see if they want to collect child and or go to doctorIce packs given Where appropriate, parent, doctor or ambulance would be called |
| Prevention and dealing with bullying amongst pupils | High | Can be difficult to detectLack of clarity around definition of bullying  | Anti bullying policyCode of behaviourAnti bullying wallYard bookRSE, SPHE, STAY SAFE lessonsAssembly speechesRewarding/praising kindnessReminding children regularly of their obligation to report on behalf of othersStaff meeting discussionReporting to board of managementMonitoring after the eventPromoting an inclusive, tolerant environment |
| Use of external personnel to supplement curriculum  | Low | Harm to pupils | Teachers always assist the coach in an open spaceGarda vetting of those in contact with children  |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Care of pupils with specific vulnerabilities/ needs such as * Pupils from ethnic minorities/migrants
* Members of the Traveller community
* Lesbian, gay, bisexual or transgender (LGBT) children
* Pupils perceived to be LGBT
* Pupils of minority religious faiths
* Children in care
 | Med | Bullying Isolation | Initiatives in school such as ‘Show Racism the Red Card’Celebration of diversity in school Assembly speechesSPHE, RSE, STAY SAFECode of behaviourAnti-bullyingReferring relevant courses for parents to PA or on Class DojoZero tolerance to bullyingEducation around differenceEmbracing cultures and beliefs as a school |
| Recruitment of school personnel including -* Teachers
* SNAs
* Caretaker/Secretary/Cleaners
* Sports coaches
* External Tutors/Guest Speakers
* Volunteers/Parents in school activities
* Visitors/contractors present in school during school hours
* Visitors/contractors present during after school activities
 | Med | Harm to children | Child Safeguarding Statement & DES procedures made available to all staffStaff to view Tusla training module & any other online training offered by PDSTVetting ProceduresGarda vetting of Parents / VolunteersVisiting Contractors come outside school hours |
| Use of school premises by other organisation during school dayEg: Credit Union | Low | Harm to children  | Garda vettingNever alone with children (in case of Credit Union, SNA in attendance)Doors open |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Use of video/photography/other media to record school events  | Med | Risk of children’s images being used inappropriately | Parental consent provided and information in enrolment policy  |
| School matches | High | SeatbeltsRoad traffic issuesTeacher/SNA not in car | Local arrangement between parents to arrange transportConsent form received by school indicating that the correct amount of seatbelts are there for the passengers |

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on *15-01-2017* It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/Secretary to the Board of Management