**Child Safeguarding Risk Assessment**

**(of any potential harm)**

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| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Training of school personnel in Child Protection matters | Med | Harm not recognised or reported promptly  Staff awaiting training (applications open mid March 2018)  Lack of awareness around new guidelines prior to training | Child Safeguarding Statement & DES procedures made available to all staff  Principal attended Child Protection training (prior to Dec 11th 2017) adn distributed the info to teachers  DLP& DDLP and staff to attend training  Principal to attend briefings from Tusla  Regular address of child protection issues at staff meetings  Staff discussed and familiarised with new guidelines  BOM records all records of staff and board training |
| One to one teaching | Med | Harm by school personnel | Glass panel in door  Child protection policy  SEN policy |
| Care of Children with special needs, including intimate care needs | High | Harm by school personnel  The need to review policy | Policy on intimate care  A letter from parents re preferred ratio (1:1 or 2:1)  Where possible, regularity of visit to bathroom (routine)  Documentation of visits |
| Toilet areas | Low | Inappropriate behaviour | Toilets in classrooms so teacher is aware |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Med | Non-teaching of same | School implements SPHE, RSE, Stay Safe in full  Discussed and reviewed at staff meetings and at board level  Staff avail of training when offered  Garda vetted nurse to teach RSE to 4th, 5th and 6th classes (accompanied by teacher) |
| LGBT Children/Pupils perceived to be LGBT | Med | Bullying | Anti-Bullying Policy  Code of Behaviour  Assembly talks  Culture that celebrates diversity  SPHE lessons  RSE lessons  Zero tolerance approach to bullying  Principal regularly monitors bullying and discusses with classes and teacher  Anti- bullying wall |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Daily arrival of pupils  Dismissal of pupils | Med  Med | Harm from other pupils, unknown adults on the playground, unsupervised before 8.50, weather conditions, accidents  Harm from other pupils, accidents, traffic, bus entry | Arrival supervised by 1 teacher, all SNAs and principal (from 8.50 – parents know this is the official time)  No ball games in morning  Measures in place for icy conditions (‘safe path’ created and supervised)  Bus children are brought by two SNAs to gate nearest to bus (not turnstile gate) where they can alight the bus with minimum danger. Children to walk in orderly formation. |
| Managing of challenging behaviour amongst pupils, including appropriate use of restraint | High | Injury to pupils and staff  Need to review Health and Safety Policy  No response to requests for information on manual handling | Health & Safety Policy  Code Of Behaviour  BOM sanction for removal of child from school for their own and safety of teacher/SNA  Where possible, SNA assistance to prevent challenging behaviours  Documentation and review of incidents  Involving the relevant external agencies where appropriate |
| Sports Coaches | Low | Harm to pupils | Teachers always assist the coach in an open space  Garda vetting of coaches |
| Students participating in work experience (TY or training colleges) | Low | Harm by student | Child Safeguarding Statement  Garda vetting  Never alone with child |
| Recreation breaks for pupils | High | Accidents/injury incurred during play | Net to separate yard between a) junior and senior classes and b) those playing ball games and those not  Yard supervised by 2 teachers and all SNAs  Yard book to monitor incidents and recurrence of issues  Reminder of yard rules at assemblies  Monitoring of games played and how they are played, cessation of same where appropriate  Code of behaviour  Anti-bullying policy  Assembly speeches to reinforce  When icy, children remain indoors |
| Classroom teaching | Low | Harm by teacher to pupils | Glass in door  Teachers Code of Professional Conduct (Teaching Council) |
| Sensory Room | Med | 1:1 or 1:2 ratio of SNA:child | Glass panel in door  Sensory room policy with reference to Child Protection  Parental consent  Adjacent to neighbouring classroom |
| Outdoor teaching activities | Med | Accidents and injury | Yard rules in place  Familiarising of yard rules at assembly  Code of Behaviour  Supervision by teachers and SNA where there is access |
| Sporting Activities | High | Accidents  Playing on tarmac | Helmets for hurling/camogie  Teachers and SNAs monitor the level of play/aggression and subsequent cessation where appropriate  SNA support for some children |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| School outings | High | Accident/injury  Straying  Sunburn | Bringing a first aid kit  Increased ratio of adults to children – resource teachers may accompany. Where not available, garda vetted parents will come  Details of tour given to parents  Permission slips signed by parents  Advice given re sunscreen where appropriate  List of names and contact numbers brought on tour |
| Annual Sports Day | High | Accidents  Use of BBQ  Change of school day routine  Involvement of personnel outside teachers/SNAs/secretary , i.e. parents | Guidelines of best practise to be supplied to parents before sports day  First Aid kit on site  Adequate supervision and boundaries around BBQ  All staff supervising  Boundaries of field identified  Collection arrangements in place for dismissal |
| Use of off-site facilities for school activities  \*church  \* hall  \* sports arena/pitch  \* beach  \* local walks  \* local graveyard | High | Change to routine  Open road/no paths  Unforeseen circumstances  Traffic  Stranger danger  Water at beach | First aid kit brought on longer walks  Teachers, SNAs attend. Garda vetted Parents if required  Road safety lesson in advance of departure for longer walks  Walk in single file or 2s where appropriate  No swimming at beach |
| School transport arrangements including use of bus escorts | High | School transport bus:  Outside of our control  Children staying in seats  Seatbelts  Bullying  Bus for tours:  Seatbelts  Children staying in seats | School transport bus:  Reporting concerns relayed by bus company to parents of children involved  Anti-bullying classes in school  Anti bullying talks in assembly  Code of behaviour  Monitoring in case issues overflow into school  Teachers check each child is wearing seatbelts correctly before departure  Children stay in seats with seatbelt on for duration of journey  School secretary has contacted bus company re bus roadworthiness and seatbelt safety |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Administration of Medicine  Administration of First Aid | High  Med | Adverse reaction  Staff who inadvertently miss a more serious injury than is apparent | INTO administration of medicine policy as adopted by school  Parents fill out consent forms including information on dosage  Parents/health professionals will be requested to give information/training to staff where the need is identified  Bangs to head always reported to parents who are invited to come and see if they want to collect child and or go to doctor  Ice packs given  Where appropriate, parent, doctor or ambulance would be called |
| Prevention and dealing with bullying amongst pupils | High | Can be difficult to detect  Lack of clarity around definition of bullying | Anti bullying policy  Code of behaviour  Anti bullying wall  Yard book  RSE, SPHE, STAY SAFE lessons  Assembly speeches  Rewarding/praising kindness  Reminding children regularly of their obligation to report on behalf of others  Staff meeting discussion  Reporting to board of management  Monitoring after the event  Promoting an inclusive, tolerant environment |
| Use of external personnel to supplement curriculum | Low | Harm to pupils | Teachers always assist the coach in an open space  Garda vetting of those in contact with children |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Care of pupils with specific vulnerabilities/ needs such as   * Pupils from ethnic minorities/migrants * Members of the Traveller community * Lesbian, gay, bisexual or transgender (LGBT) children * Pupils perceived to be LGBT * Pupils of minority religious faiths * Children in care | Med | Bullying  Isolation | Initiatives in school such as ‘Show Racism the Red Card’  Celebration of diversity in school  Assembly speeches  SPHE, RSE, STAY SAFE  Code of behaviour  Anti-bullying  Referring relevant courses for parents to PA or on Class Dojo  Zero tolerance to bullying  Education around difference  Embracing cultures and beliefs as a school |
| Recruitment of school personnel including -   * Teachers * SNAs * Caretaker/Secretary/Cleaners * Sports coaches * External Tutors/Guest Speakers * Volunteers/Parents in school activities * Visitors/contractors present in school during school hours * Visitors/contractors present during after school activities | Med | Harm to children | Child Safeguarding Statement & DES procedures made available to all staff  Staff to view Tusla training module & any other online training offered by PDST  Vetting Procedures  Garda vetting of Parents / Volunteers  Visiting Contractors come outside school hours |
| Use of school premises by other organisation during school day  Eg: Credit Union | Low | Harm to children | Garda vetting  Never alone with children (in case of Credit Union, SNA in attendance)  Doors open |
| **List of School Activities** |  | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address risk identified in this assessment** |
| Use of video/photography/other media to record school events | Med | Risk of children’s images being used inappropriately | Parental consent provided and information in enrolment policy |
| School matches | High | Seatbelts  Road traffic issues  Teacher/SNA not in car | Local arrangement between parents to arrange transport  Consent form received by school indicating that the correct amount of seatbelts are there for the passengers |

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on *15-01-2017* It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/Secretary to the Board of Management